

EXCEL FORMULAS AND FUNCTIONS

Available Dates: **Call for Dates**

Class Length: **1/2 day**

Cost: **\$109**

[Email Computer Visions about this class](#)

Class Outline:

Description:

This three hour course teaches students about the different formulas and functions in Excel 2010 that are available to make spreadsheets more powerful and functional.

Table of Contents:

Unit 1: Logical and statistical functions

Topic A: Logical functions

Topic B: Math and statistical functions

Unit 2: Financial and date functions

Topic A: Financial functions

Topic B: Date and time functions

Topic C: Array formulas

Topic D: Displaying and printing formulas

Unit 3: Lookups and data tables

Topic A: Using lookup functions

Topic B: Using MATCH and INDEX

Topic C: Creating data tables

Unit 4: Advanced data management

Topic A: Validating cell entries

Topic B: Exploring database functions