

# COMPUTER VISIONS

The best connection for solving your  
training and technology puzzles



Class Schedule  
July-December 2009

[www.compvisions.com](http://www.compvisions.com) | ph (518) 437-1600

**Microsoft**  
CERTIFIED  
Partner



Learning Solutions



PROMETRIC™

Windows Server 2008  
Visual Studio 2008  
SQL Server 2008



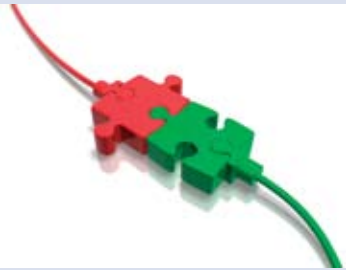
# COMPUTER VISIONS

## Computer Visions July-December 2009 Highlights

In these difficult times, it's easy to lose track of what really matters and look for what's easy, or fast, or cheap. At Computer Visions, we prefer to focus on what's important: providing our loyal customers with the solid, reliable services you've come to expect for almost 15 years.

I want to thank you for your ongoing support. We're proud to be a locally owned and operated, NYS certified woman-owned business that remains committed to building strong, lasting relationships with our family of clients.

Sincerely,  
Pamela C. Smith  
C.E.O. / Owner



Now is the time for businesses to ensure their staff can work smarter, instead of harder. A great way to accomplish that is to provide them with superior training in the systems and applications they use daily. That's where Computer Visions' exceptional training and consulting services can help.

In the 2nd half of 2009, we'll be introducing "plan ahead" pricing options that will help you stretch your training dollars. (For Microsoft application and Adobe classes only, unless otherwise approved in advance.) The further in advance you book classes, the higher discount you'll receive! This will be a terrific way to get the best value for your training dollars.

Remember, another smart way to extend your budget is with our voucher program. You can purchase anywhere from 10 to 1,000 vouchers to use for application classes any time throughout the year. This is an excellent option for companies who need ongoing training or want the flexibility to plan ahead for future needs at an affordable price.

In May, we began a referral program. Every few months, we'll "switch it up" and offer a new program. We'll also continue to send our monthly specials, to help you plan your training strategy.

Don't forget – we can design a custom curriculum for your special needs. Our expert instructors are part of the customization process so you can be sure the training will run smoothly, at your site or in our prime location in Corporate Woods.

As always, if you need training for a system or application you don't see here, just give us a call. We'll arrange a free consultation to discuss the details and work with you to provide a solution for your training needs.

**For any question or for  
additional information,  
please contact your sales  
representative or visit us online  
at [www.compvisions.com](http://www.compvisions.com)**

# (518) 437-1600

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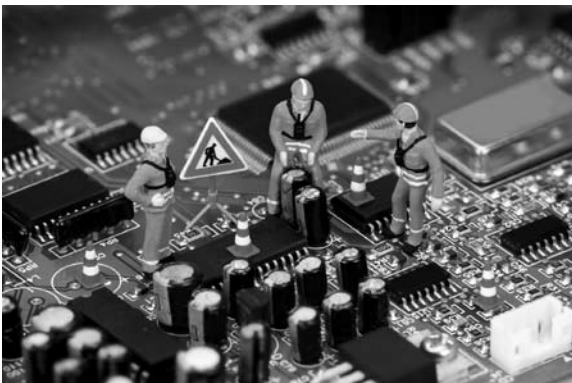
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## Train For Success



**FREE** refresher course to further the learning process beyond the classroom. Once you attend a class, you can keep coming back to that same class for free. See page 17 for more details.

# VALUE-ADDED COMPUTER TRAINING

Computer Visions, a Microsoft Certified Learning Partner and VUE and Prometric Authorized Testing Center, works hard to consistently provide quality computer and business training. We consider every aspect of the training experience when we schedule classes. Our goal is to attain complete customer satisfaction while building strong, lasting relationships with our clients.

## COMPUTER VISIONS' TEN TECHNIQUES FOR TOTAL CUSTOMER SATISFACTION:

- 1. The Learning Process:** Learning in and beyond the classroom is the focus of computer Vision's training. Effective classroom training provides increased Return on Investment (ROI) when learning continues outside the classroom. Computer Visions designs its classes to facilitate continued practice, exploration and growth.
- 2. Certified Trainers:** Computer Visions' trainers are not only technically proficient, but are skilled communicators. They know how to make novice users comfortable with technology and turn advanced users into "power users". They make learning fun!
- 3. Quality Training Materials:** Computer Visions provides each student with a manual developed by Axzo Press, a leader in instructor-led training materials. The course materials are user-friendly and provide easy reference when needed. Each manual includes documented concepts, hands-on activities and quick tips.
- 4. Refresher Classes:** Students can take FREE refresher courses to further the "beyond the classroom" learning process with the opportunity to refresh the skills they learned in class.
- 5. Computer Time:** To support learning "beyond the classroom", we provide FREE computer time so students can practice

the skills learned in class. Computer-based tutorials (CBTs) are also available to provide additional skill reinforcement.

- 6. Help Desk:** FREE, unlimited technical support Monday through Friday. Whether by email (support@compvisions.com) or phone (518 437 1600), the answer to your technical or general questions is right at hand.
- 7. Convenient Location:** Corporate Woods (exit 5A off I90) provides easy access from both the Northway and the Thruway. The best places for lunch are only minutes away.
- 8. Training at YOUR Location:** Computer Visions can provide its excellent training at your location. Effective classroom learning in familiar surroundings!
- 9. Class Size:** We ensure training integrity with small class sizes. Our classes are limited to 14 students to guarantee a high instructor:student ratio. No gimmicks can replace personal interactions to facilitate the learning process.
- 10. Training Guarantee:** When all is said and done, Computer Visions guarantees customer satisfaction!



To register or for more information,  
call Computer Visions at (518) 437-1600  
or visit us on the web at  
[www.compvisions.com](http://www.compvisions.com).

# CUSTOM TRAINING OPTIONS

**On-Site Training:** Computer Visions will supply an expert trainer with years of training and consulting experience to your facility to train your employees. We routinely send our trainers to Buffalo, Syracuse, New York City and as far as Atlanta, Georgia and San Bernardino, California.

**Custom Classes:** If a class that we offer doesn't exactly fit your needs, let us customize it for your company. Whether you need an application class trimmed to a half day class, or an intensive application class that covers multiple levels in one day, we can provide the customization.

**Private Classes:** With a class minimum of 4 students we can arrange any training course from basic application classes to advanced Microsoft or Linux technical classes.

**One-on-One:** Need a little extra attention on a specific application or project? A CV expert consultant will customize any of our course offerings to provide you with one-on-one training.

**Remember,** this open-enrollment schedule only lists the most popular classes from Microsoft, Adobe, etc. If there is a particular class you have a need for, please call us for availability. We will do our best to accommodate any and all of your training needs!



Computer Visions is a VUE and Prometric testing center that provides Information Technology (IT) certification exams using both testing systems. Prometric's advanced Internet-based system administers IT exams for leading IT certification programs such as Microsoft, Novell, CompTIA, Sybase and others.

## ATTENTION: GOVERNMENT AGENCIES & CONTRACTORS



**COMPUTER VISIONS** is a NYS certified woman owned business enterprise (WBE).

### Why is that important? **BECAUSE IT SAVES YOU TIME!**

As determined by the N.Y.S. OGS Discretionary Buying Thresholds for Consulting, Systems Integration (SI) or Training Services . . .

Where the projected cost for **Consulting, SI or Training** is expected to cost less than \$100,000.00

The Issuing Entity may "buy direct" from a back-drop contractor if the contractor is identified as a New York State

- **Certified minority business enterprise (MBE) and/or**
- **Certified woman owned business enterprise (WBE)**



# COMPUTER VISIONS CONSULTING SERVICES

## NETWORK CONSULTING

Our network consulting services encompass all your networking needs, from a complete network design & installation to troubleshooting, maintenance and upgrades to general consulting. Computer Visions provides support for all Microsoft Operating Systems, Novell NetWare, Linux, and UNIX.

Our methodology is simple: we analyze your environment and your objectives, suggest the equipment and software you need, provide you with a competitive quote, and then install and configure it. Our process provides you with a turnkey business solution.

- Knowledgeable technicians with years of on-site, hands-on experience
- Support for all popular platforms
- Provide critical network security

We offer networks customized to your specifications using quality components. We can support your current network, maintain its integrity, and also provide upgrade support as the needs arise.



With hands-on experience in Windows Server 2003, Windows Server 2008, Windows 2000, Windows NT, Windows XP, Novell Netware, Linux, and UNIX, our staff can troubleshoot your current system and resolve any issue that might be limiting peak performance or creating security risks.

Services available:

- Consulting and Research Services
- Forensic discovery and recovery
- Professional LAN Wiring and LAN jack installation
- Setup of Small Office Networks
- Web Server setup on all Windows Server (IIS)
- Windows Server setup and configuration
- Enterprise LAN/WAN router installation & configuration
- SOHO internet gateway router installation and configuration
- Backup system hardware and software installation
- Backup software installation and configuration
- Group workstation setup to work in LAN/WAN configuration in new offices
- Desktop support for all Windows operating systems
- Firewall installation and setup
- Internal/external e-mail system setup
- General network services, computer services, & computer consulting
- Microsoft Virtual Server



# COMPUTER FORENSICS

## 1. What is Computer Forensics?

There are a number of slightly varying definitions around. However, generally, computer forensics is considered to be the use of analytical and investigative techniques to identify, collect, examine and preserve evidence/information which is magnetically stored or encoded.

## 2. What is the objective of this?

Usually to provide digital evidence of a specific or general activity.

## 3. To what ends?

A forensic investigation can be initiated for a variety of reasons. The most high profile are usually with respect to criminal investigation, or civil litigation, but forensic techniques can be of value in a wide variety of situations, including perhaps, simply re-tracking steps taken when data has been lost.

## 4. What are the common scenarios?

Wide and varied! Examples include:

- Employee Internet abuse
- Unauthorized disclosure of corporate information and data (accidental and intentional)
- Industrial espionage
- Damage assessment (following an incident)
- Criminal fraud and deception cases
- More general criminal cases (many criminals simply store information on computers, intentionally or unwittingly) and countless others!

## 5. How is a computer forensic investigation approached?

It's a detailed science. However, very broadly, the main phases are:

- Acquire and preserve the evidence
- Analyze the evidence
- Present computer evidence by creating a case report to document the evidence and investigation results.

For more information about computer forensics or for rate information, please contact us at (518) 437-1600.



## NOW OFFERING SHORTER, TASK FOCUSED HALF DAY CLASSES!

### Special Price \$125

Cost	Days	Access Customized Half-day classes	Jul	Aug	Sep	Oct	Nov	Dec
\$125	1	Access 2003 Data Entry Skills 8:30am-12pm	1	3	8	2	4	3
\$125	1	Access 2003 Database Administration 1:00pm- 4:30pm	7	10	15	6	13	14
\$125	1	Access 2003 Basic Query Design 8:30am-12pm	14	17	22	9	16	8
\$125	1	Access 2003 Advanced Query Design 1:00pm- 4:30pm	14	17	22	9	16	8
\$125	1	Access 2003 Basic Report Design 8:30am-12pm	9	13	10	12	20	18
\$125	1	Access 2003 Advanced Report Design 1:00pm- 4:30pm	16	13	10	12	20	18
\$125	1	Access 2003 Basic Form Design 8:30am-12pm	13	7	11	26	30	22
\$125	1	Access 2003 Advanced Form Design 1:00pm- 4:30pm	20	14	11	26	30	22
\$125	1	Access 2003 Macro Automation 8:30am-12pm	17	28	28	22	19	29

## MICROSOFT OFFICE CERTIFICATION TRAINING PACKAGES

*In today's fast paced world, learning how to use computers is a necessity. Computer Visions would like to help you get on the path to success.*

### First, ask yourself:

- Do you want to ensure that your computer skills meet the current demands of companies?
- Do you use Microsoft Office or Microsoft Project on a regular basis?
- Do your employees include administrative assistants, Help Desk staff, trainers or Microsoft Office "power users" in any department?

To help prepare you or your employees for the skills required to pass the MOS exams, Computer Visions is offering the following [MOS Certification Training Package](#) (valid for Office 2003 or Office 2007):

### Microsoft Specialist Certification Training Package

**Choose up to 5 of the following classes:**

Word-Level 1 | Excel-Level 1 | Access-Level 1 | PowerPoint-Level 1  
 Word-Level 2 | Excel-Level 2 | Access-Level 2 | PowerPoint-Level 2  
 Word-Level 3 | Excel-Level 3 | Access-Level 3 | Intro to Windows

**Total Value \$875 – Special Offer: \$725**

### Microsoft Master Certification Training Package

**Choose up to 16 of the following classes:**

Word-Level 1 | Excel-Level 1 | Access-Level 1 | PowerPoint-Level 1  
 Word-Level 2 | Excel-Level 2 | Access-Level 2 | PowerPoint-Level 2  
 Word-Level 3 | Excel-Level 3 | Access-Level 3 | Intro to Windows  
 Outlook-Level 1 | Project-Level 1 | Outlook-Level 2 | Project-Level 2

**Total Value \$2,800 – Special Offer: \$1,599**

# 2009 COURSE OFFERINGS JULY THRU DECEMBER

## Microsoft Applications

Class times are 8:30AM to 4:30PM

Training for all MS Office Suites versions is available. Please call 518-437-1600 for more information

Cost	Days	WORD PROCESSING	Jul	Aug	Sept	Oct	Nov	Dec
\$175	1	Word 2007: Level 1	7	4	9	6	4	1
\$175	1	Word 2007: Level 2	14	11	16	13	18	15
\$175	1	Word 2007: Level 3	21	18	23	27	25	22
\$175	1	Word 2003: Level 1	8	6	10	7	2	9
\$175	1	Word 2003: Level 2	15	13	17	14	16	16
\$175	1	Word 2003: Level 3	22	20	24	21	23	23

Cost	Days	SPREADSHEETS	Jul	Aug	Sept	Oct	Nov	Dec
\$175	1	Excel 2007: Level 1	8	5	1	8	5	2
\$175	1	Excel 2007: Level 2	15	12	15	15	12	9
\$175	1	Excel 2007: Level 3	22	19	22	29	19	16
\$175	1	Excel 2003: Level 1	10	7	9	6	10	7
\$175	1	Excel 2003: Level 2	17	14	16	20	17	14
\$175	1	Excel 2003: Level 3	24	21	23	27	24	21

Cost	Days	DATABASES	Jul	Aug	Sept	Oct	Nov	Dec
\$175	1	Access 2007: Level 1	9	6	3	7	10	8
\$175	1	Access 2007: Level 2	16	13	10	21	17	15
\$175	1	Access 2007: Level 3	23	20	24	28	24	22
\$175	1	Access 2003: Level 1	7	12	9	5	5	2
\$175	1	Access 2003: Level 2	14	19	16	19	12	16
\$175	1	Access 2003: Level 3	21	26	30	26	19	23
\$599	2	VBA for Access 2003 Programming	6	27	3	29	30	29

Cost	Days	DESKTOP PRESENTATIONS	Jul	Aug	Sept	Oct	Nov	Dec
\$175	1	PowerPoint 2007: Level 1	6	10	1	2	6	4
\$175	1	PowerPoint 2007: Level 2	13	17	8	16	20	11
\$175	1	PowerPoint 2003: Level 1	8	5	10	9	13	14
\$175	1	PowerPoint 2003: Level 2	22	19	17	23	20	21

Cost	Days	OPERATING SYSTEM	Jul	Aug	Sept	Oct	Nov	Dec
\$299	1	Windows 7 Introduction	N/A	N/A	10	19	18	3

Cost	Days	DESKTOP PUBLISHING	Jul	Aug	Sept	Oct	Nov	Dec
\$175	1	Publisher 2007: Level 1	2	6	4	1	9	7
\$175	1	Publisher 2007: Level 2	13	13	14	16	23	18
\$175	1	Publisher 2003: Level 1	8	10	11	14	6	1
\$175	1	Publisher 2003: Level 2	30	21	21	28	20	21

*"[This] will reduce my database setup time significantly"* James Danson

# 2009 COURSE OFFERINGS JULY THRU DECEMBER

Cost	Days	MESSAGING & SCHEDULING	Jul	Aug	Sept	Oct	Nov	Dec
\$175	1	Outlook 2007: Level 1	2	5	14	5	6	7
\$175	1	Outlook 2007: Level 2	16	12	21	19	20	14
\$175	1	Outlook 2003: Level 1	7	13	4	2	9	24
\$175	1	Outlook 2003: Level 2	21	27	25	23	23	30

Cost	Days	PROJECT PLANNING	Jul	Aug	Sept	Oct	Nov	Dec
\$175	1	Project 2007: Level 1	10	3	4	2	2	4
\$175	1	Project 2007: Level 2	24	17	21	9	9	18
\$175	1	Project 2003: Level 1	17	7	11	5	16	7
\$175	1	Project 2003: Level 2	31	21	22	19	23	21
\$175	1	Visio 2007: Level 1	6	5	18	7	6	15
\$175	1	Visio 2007: Level 2	13	19	25	21	20	29
\$175	1	Visio 2003: Level 1	20	14	21	15	16	10
\$175	1	Visio 2003: Level 2	27	28	28	29	30	28

Cost	Days	WEB DESIGN	Jul	Aug	Sept	Oct	Nov	Dec
\$299	1	Expression Web: Level 1	2	3	14	5	6	7
\$299	1	Expression Web: Level 2	16	18	28	26	20	22

Cost	Days	SHAREPOINT DESIGNER 2007	Jul	Aug	Sept	Oct	Nov	Dec
\$299	1	SharePoint Designer 2007: Level 1	6	7	4	2	2	15
\$299	1	SharePoint Designer 2007: Level 2	20	28	25	30	23	29

## Miscellaneous Applications

Class times are 8:30AM to 4:30PM

Cost	Days	ACCOUNTING	Jul	Aug	Sept	Oct	Nov	Dec
\$299	1	QuickBooks Introduction	8	14	25	26	2	24

Cost	Days	CONTACT MANAGEMENT	Jul	Aug	Sept	Oct	Nov	Dec
\$299	1	ACT!: Level 1	6	3	8	5	2	15
\$299	1	ACT!: Level 2	24	24	18	19	25	31

Cost	Days	REPORTING APPLICATIONS	Jul	Aug	Sept	Oct	Nov	Dec
\$399	1	Crystal Reports 2008: Level 1	2	7	4	2	3	1
\$399	1	Crystal Reports 2008: Level 2	16	28	18	23	17	29
\$399	1	Crystal Reports 11: Level 1	10	3	14	5	2	9
\$399	1	Crystal Reports 11: Level 2	24	24	30	19	23	31
\$399	1	Crystal Reports 10: Level 1	6	10	15	6	6	7
\$399	1	Crystal Reports 10: Level 2	20	31	29	26	20	22

To register or for more information,  
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or visit us on the web at [www.compvisions.com](http://www.compvisions.com).

# 2009 COURSE OFFERINGS JULY THRU DECEMBER

## Adobe Applications

Class times are 8:30AM to 4:30PM

Cost	Days	ADOBE APPLICATIONS	Jul	Aug	Sept	Oct	Nov	Dec
\$175	1	Acrobat 8/9: Introduction	2	7	18	9	13	14
\$299	1	Illustrator CS3/CS4: Level 1	6	3	1	2	2	7
\$299	1	Illustrator CS3/CS4: Level 2	20	31	28	23	16	28
\$299	1	InDesign CS3/CS4: Level 1	2	7	4	5	6	4
\$299	1	InDesign CS3/CS4: Level 2	17	28	18	19	20	18
\$425	2	PhotoShop CS3/CS4: Basic	1	3	2	1	6	1
\$299	1	PhotoShop CS3/CS4: Color Printing	15	12	18	13	20	14
\$299	1	PhotoShop CS3/CS4: Web Design	22	27	29	27	30	30

## Web Development

Class times are 8:30AM to 4:30PM

COST	DAYS	ADOBE WEBSITE UTILITIES	Jul	Aug	Sept	Oct	Nov	Dec
\$425	1	Cold Fusion 8/CS4: Level 1	2	3	14	2	2	7
\$425	1	Cold Fusion 8/CS4:Level 2	17	17	21	23	16	28
\$299	1	Dreamweaver CS3/CS4: Level 1	24	24	4	5	9	2
\$299	1	Dreamweaver CS3/CS4: Level 2	31	31	18	27	23	24
\$299	1	Fireworks CS3/CS4: Level 1	6	7	3	19	13	11
\$299	1	Fireworks CS3/CS4: Level 2	20	21	17	26	25	23
\$299	1	Flash CS3/CS4: Level 1	13	5	14	16	3	14
\$299	1	Flash CS3/CS4: Level 2	27	20	28	30	13	29
\$299	1	Contribute CS3/CS4: Level 1	1	4	11	1	9	4
\$299	1	Contribute CS3/CS4: Level 2	15	18	25	22	30	22

Cost	Days	WEB DEVELOPMENT	Jul	Aug	Sept	Oct	Nov	Dec
\$299	1	HTML 4.0 Programming: Level 1	8	12	9	15	9	14
\$299	1	HTML 4.0 Programming: Level 2	23	20	23	20	23	28

Cost	Days	ADDITIONAL WEB DEVELOPMENT	Aug	Oct	Dec
\$1,275	3	Active Server Pages	3-5	5-7	7-9
\$2,495	5	Java Programming	10-14	12-16	7-11
\$2,495	5	JavaScript Programming	17-21	19-23	14-18
\$850	2	Master VBScripting	25-26	28-29	10-11
\$2,495	5	Perl Programming	10-14	5-9	14-18
\$425	1	PHP 4: Introduction	4	19	28
\$1,275	3	Visual Basic 6: Introduction	24-26	7-9	9-11
\$299	1	Web Development with Cascading Style Sheets	26	23	24
\$1,497	3	XML: Introduction	17-19	26-28	28-30

*"...very easy to get to, staff is pleasant and more than knowledgeable"* Patricia Sonnen

# 2009 COURSE OFFERINGS JULY THRU DECEMBER

## Strategic Corporate Training

Class times are 8:30AM to 4:30PM

Cost	Days	CORPORATE TRAINING	Jul	Aug	Sept	Oct	Nov	Dec
\$299	1	Appraising Performance	10	5	4	1	5	4
\$299	1	Business Writing	17	12	11	8	12	11
\$299	1	Effective Presentations	24	19	18	15	19	18
\$299	1	Email Etiquette	31	26	25	22	6	3
\$299	1	Employee Performance	2	6	3	29	13	10
\$299	1	Excellence in Customer Service	9	13	10	2	20	17
\$299	1	Financial Management	16	20	17	9	12	31
\$299	1	Fundamentals of Communication	14	11	22	20	17	15
\$299	1	Fundamentals of Customer Service	23	27	24	23	19	3
\$299	1	Fundamentals of Selling	30	3	14	19	23	21
\$299	1	Time Management	1	7	30	30	25	10

## Wireless & Communication Technologies

Class times are 9:00AM to 4:30PM

Cost	Days	WIRELESS	Jul	Sept	Nov
\$2,499	5	Wireless LAN Security	6-10	14-18	2-6
\$2,499	5	Wireless LAN Administration	20-24	21-25	9-13
\$2,499	5	Wireless LAN Analysis	27-31	28-10/2	16-20

## Linux

Class times are 9:00AM to 4:30PM

Cost	Days	LINUX	Jul	Sept	Nov
\$2,295	5	Linux+ Certification	6-10	14-18	9-13
\$2,295	5	Linux Professional: System Administration	13-17	21-25	2-6
\$2,295	5	Linux Professional: Network Administration	27-31	28-10/2	16-20

## CISSP

Class times are 9:00AM to 4:30PM

Cost	Days	CISSP	Aug	Oct	Dec
\$2,495	5	CISSP® CBK® Review Seminar	3-7	19-23	14-18

*"Solutions for what I've been struggling with"* James Brothers

*"Instructor ... kept it interesting but on topic!"* Cindy Myers

To register or for more information,  
call Computer Visions at (518) 437-1600  
or visit us on the web at [www.compvisions.com](http://www.compvisions.com).

# PROJECT MANAGEMENT TRAINING

Approximately 31% of IT projects get cancelled before completion  
 Approximately 84% of all IT projects have cost overruns of at least 20%  
 Approximately 86% of all IT projects have time overruns of at least 20%

Do these dismal statistics sound familiar?  
 Do you want to do something about it?

If so, invest in world-class Project Management training at Computer Visions!

Classes are forming now for courses in IT Project Management; Building Project Teams; Project Planning, Scheduling and Control; Project Communications: Infrastructure and Protocol; and Project Risk Assessment and Management. (See pages 10-11 for class dates)

**Call your Account Manager at (518) 437-1600 for more information, or to register.**

*"...realistic examples of how to use scenarios and different styles of business writing. Writing and critiquing were very helpful!"* Ryan Wake

## 2009 COURSE OFFERINGS JULY THRU DECEMBER

### Project Management Programs

Cost	Days	PROJECT MANAGEMENT	Jul	Aug	Sept	Oct	Nov	Dec
\$425	1	Project Management Fundamentals	2	11	15	8	9	18
\$2,125	5	Project+	6-10	17-21	14-18	19-23	2-6	16-20

Cost	Days	PMI	Jul	Aug	Sept	Oct	Nov	Dec
\$2,125	5	Project Management Professional Certification	13-17	3-7	14-18	5-9	2-6	7-11
\$1,275	3	Project Planning, Scheduling and Control	20-22	12-14	9-11	14-16	23-25	16-18
\$425	1	Building Project Teams	27	17	21	19	20	24
\$1,700	4	Project Management Skills for the Information Technology Professional	6-9	17-20	14-17	26-29	16-19	14-17
\$850	2	Project Communications: Infrastructure and Protocol	8-9	5-6	24-25	7-9	9-10	10-11
\$850	2	Project Risk Assessment and Management	22-23	17-18	3-4	13-14	19-20	22-23

*"I've been using Excel for a while but I learned a lot!"* Bill Emerson

*"Melinda was knowledgeable, prepared and very engaged with the class. A pleasure to have as an instructor!"* Sean Dent



# WHY BECOME MICROSOFT CERTIFIED?

Without question, the condition of the economy is having a fundamental impact on how companies conduct business. While organizations are looking to cut costs and reduce risks wherever possible, they're turning to IT to maximize the efficiency of their existing assets. Certification, as an industry-recognized validation of skills, is a proven differentiator—whether the individual is a seasoned IT professional looking to demonstrate his or her value to the organization, or someone who's looking to break into the industry for the first time.

## Certification improves organizational performance.

A study conducted by IDC looked at the organizational performance of more than 2,000 IT teams, examining the relationship of team performance to the percentage of the team certified on a variety of technologies. The study states: **"Unequivocally, certification, as a measure of skill, showed a positive correlation to performance improvement."**



## Is it relevant?

Microsoft certification are continually updated and measured for relevance in the marketplace, so it remains an effective tool for job satisfaction and career growth. Certification training provides skills that professionals can immediately apply in a work situation. With new certifications, Microsoft has structured its training to provide the flexibility to learn the way individuals prefer.

Finally, earning certification is the key to a vibrant community of certified professionals who have access to unique Microsoft resources. Being Microsoft certified raises the credibility of a professional's skill set. Microsoft certification ensures partners can stay current on all Microsoft technologies so they can better service customers.

If you are interested in becoming Microsoft Certified in any product, please call 518-437-1600 for more information.

*Please note: Certification requirements are set by Microsoft and are subject to change without notice. Stay in contact with your Account Executive to always have the most current certificates information.*

*Computer Visions is a Microsoft Certified Partner for Learning Solutions and offers Microsoft's certified courses. All Microsoft courses are taught using Microsoft Certified Trainers and Microsoft Official Curriculums. Computer Visions has years of experience preparing students to pass the certification exams and being successful implementing Microsoft technology in the business environment.*

# Microsoft Course Offerings

## Class times are from 9:00AM to 4:30PM

### Windows Server 2008

#### #6415A Updating your Network Infrastructure Technology Skills to Windows Server 2008

Length: 3 Days Price: \$1,375

Aug	Oct	Dec
5-7	13-15	14-16

#### #6416B Updating your Network Infrastructure and Active Directory Technology Skills to Windows Server 2008

Length: 5 Days Price: \$2,295

Aug	Oct	Dec
10-14	19-23	16-20

#### #6417 Updating your Application Platform Technology Skills to Windows Server 2008

Length: 3 Days Price: \$1,375

Aug	Oct	Dec
19-21	28-30	9-11

#### #6418 Deploying Windows Server 2008

Length: 3 Days Price: \$1,375

Aug	Oct	Dec
4-6	21-23	28-30

#### #6420 Fundamentals of a Windows Server 2008 Network Infrastructure and Application Platform

Length: 5 Days Price: \$2,295

July	Sept	Nov
6-10	14-18	16-20

#### #6421 Configuring and Troubleshooting a Windows Server 2008 Network Infrastructure

Length: 5 Days Price: \$2,295

July	Sept	Nov
13-17	21-25	9-13

#### #6422 Implementing and Managing Windows Server 2008 Hyper-V

Length: 5 Days Price: \$2,295

Aug	Oct	Dec
3-7	5-9	14-18

#### #6424 Fundamentals of Microsoft Server 2008 Active Directory

Length: 3 Days Price: \$1,375

Aug	Oct	Dec
3-5	19-21	16-18

#### #6425 Configuring Windows Server 2008 Active Directory Domain Services

Length: 5 Days Price: \$2,295

July	Sept	Nov
6-10	14-18	2-6

#### #6426 Configuring Identity and Access Solutions with Windows Server 2008 Active Directory

Length: 3 Days Price: \$1,375

July	Sept	Nov
6-8	8-10	18-20

#### #6428 Configuring and Troubleshooting Windows Server 2008 Terminal Services

Length: 2 Days Price: \$925

Aug	Oct	Dec
5-6	20-21	14-15

#### #6430 Managing and Maintaining Windows Server 2008

Length: 5 Days Price: \$2,295

July	Sept	Nov
27-31	28-10/2	16-20

#### #6431 Managing and Maintaining Windows Server 2008 Network Infrastructure Servers

Length: 2 Days Price: \$925

July	Sept	Nov
9-10	14-15	24-25

#### #6432 Managing and Maintaining Windows Server 2008 Active Directory Servers

Length: 2 Days Price: \$925

Aug	Oct	Dec
17-18	21-22	23-24

#### #6434 Automating Windows Server 2008 Administration with Windows PowerShell

Length: 2 Days Price: \$925

July	Sept	Nov
9-10	21-22	19-20

**#6435A Designing a Windows Server 2008 Network Infrastructure**

Length: 5 Days Price: \$2,295  
Aug Oct Dec  
3-7 19-23 7-11

**#6436 Designing a Windows Server 2008 Active Directory Infrastructure and Services**

Length: 5 Days Price: \$2,295  
Aug Oct Dec  
3-7 5-9 11/30-12-4

**Development**

**#2310 Developing Microsoft ASP.NET Web Applications Using Visual Studio.NET**

Length: 5 Days Price: \$2,295  
Aug Oct Dec  
3-7 5-9 11/30-12-4

**#2311 Programming with Microsoft ASP.NET**

Length: 3 Days Price: \$1,375  
July Sept Nov  
6-8 8-10 16-18

**#2373 Programming with Microsoft Visual Basic.NET**

Length: 5 Days Price: \$2,295  
Aug Oct Dec  
3-7 5-9 11/30-12/4

**#2389 Programming with Microsoft ADO.Net**

Length: 3 Days Price: \$1,375  
July Sept Nov  
6-8 8-10 16-18

**#2415B Programming with the Microsoft.NET Framework**

Length: 5 Days Price: \$2,295  
Aug Oct Dec  
3-7 19-23 7-11

**#2543 Core Web Application Technologies with Microsoft Visual Studio 2005**

Length: 3 Days Price: \$1,375  
July Sept Nov  
6-8 8-10 16-18

**#2559 Introduction to Microsoft Visual Basic.NET Programming with Microsoft.NET**

Length: 5 Days Price: \$2,295  
July Sept Nov  
20-24 14-18 2-6

**#2565 Developing Microsoft.NET Applications for Windows**

Length: 5 Days Price: \$2,295  
Aug Oct Dec  
3-7 19-23 7-11

**#2717 Introduction to Microsoft.NET Development**

Length: 2 Days Price: \$925  
July Sept Nov  
23-24 15-16 16-20

**#2956 Foundations of Microsoft.NET 2.0 Development**

Length: 3 Days Price: \$1,375  
July Sept Nov  
6-8 8-10 18-20

**#2957 Advanced Foundations of Microsoft.NET 2.0 Development**

Length: 3 Days Price: \$1,375  
Aug Oct Dec  
3-5 14-16 28-30

**#6214 Effective Team Development using Microsoft Visual Studio Team System**

Length: 5 Days Price: \$2,295  
July Sept Nov  
20-24 14-18 2-6

**#5060 Implementing Windows SharePoint Services 3.0**

Length: 2 Days Price: \$925  
July Sept Nov  
1-2 8-10 16-17

**#5061 Implementing Microsoft Office SharePoint Server 2007**

Length: 3 Days Price: \$1,375  
Aug Oct Dec  
3-5 7-9 21-23

**#6463 Visual Studio 2008 ASP.NET 3.5**

Length: 2 Days Price: \$925  
July Sept Nov  
1-2 8-10 16-17

### #6464 Visual Studio 2008 ADO.NET 3.5

Length: 2 Days Price: \$925

Aug	Oct	Dec
11-12	20-21	2-3

### Microsoft Windows Sharepoint Services 3.0: Level 1

Length: 2 Days Price: \$925

July	Sept	Nov
7-8	24-25	5-6

### SQL 2005/2008

#### #2792 Implementing and Planning Microsoft SQL Server 2005 Integration Services

Length: 3 Days Price: \$1,375

Aug	Oct	Dec
3-5	13-15	7-9

#### #6158 Updating your SQL Server 2005 Skills to SQL Server 2008

Length: 3 Days Price: \$1,375

Aug	Oct	Dec
10-12	27-29	22-24

#### #6231 Maintaining A Microsoft SQL Server 2008 Database

Length: 5 Days Price: \$2,295

July	Sept	Nov
6-10	21-24	16-20

#### #6232 Implementing a Microsoft SQL Server 2008 Database

Length: 5 Days Price: \$2,295

July	Sept	Nov
20-24	14-18	2-6

#### #6235 Implementing and Maintaining Microsoft SQL Server 2008 Integration Services

Length: 3 Days Price: \$1,375

July	Sept	Nov
6-8	9-11	18-20

### Windows Server 2003

#### #2273 Managing and Maintaining a Microsoft Windows Server 2003 Environment

Length: 5 Days Price: \$2,295

Aug	Oct	Dec
3-7	19-23	7-11

#### #2279 "Planning, Implementing, and Maintaining a Microsoft Windows Server 2003 Active Directory Infrastructure"

Length: 5 Days Price: \$2,295

Aug	Oct	Dec
10-14	5-9	14-18

#### #2400 Implementing Managing and Maintaining a Microsoft Exchange Server 2003

Length: 5 Days Price: \$2,295

Aug	Oct	Dec
3-7	12-16	7-11

#### #2823 Implementing and Administering Security in a Microsoft Windows Server 2003

Length: 5 Days Price: \$2,295

Aug	Oct	Dec
17-21	5-9	11/30-12/4

### Certified Help Desk

#### Help Desk Analyst (HDA) Certification

Length: 3 Days Price: \$1,375

July	Sept	Nov
6-8	9-11	18-20

#### Help Desk Manager (HDM) Certification

Length: 3 days Price: \$1,375

July	Sept	Nov
8-10	15-17	23-25

#### Customer Service for the Help Desk

Length: 1 Day Price: \$299

July	Sept	Nov
8	9	10

*"Great instructor and facility! Thanks!"* Mark Lennox 4-8-09

To register or for more information,  
call Computer Visions at (518) 437-1600  
or visit us on the web at [www.compvisions.com](http://www.compvisions.com).

# CompTIA

Computer Visions offers CompTIA certification courses. CompTIA, a vendor-neutral organization, represents more than 8,000 computing and communications companies that outline standards in certification, e-commerce, customer service and workforce development to meet industry wide challenges.

## CompTIA Certification Options

Class times are from 9:00AM to 4:30PM

**A+ Certification** focuses on the skills required for entry-level PC technicians. Students learn how to install, configure, upgrade and repair PC's. The course includes instruction in computer architecture, memory, modems, printers, hard disk setup and operating system optimization.

### A+ Essentials Cost: \$2,125

July	Aug	Sep	Oct	Nov	Dec
27-31	10-14	14-18	19-23	9-13	7-11

### A+ IT Technician 220-602 Cost: \$2,125

July	Aug	Sep	Oct	Nov	Dec
20-24	24-28	21-25	5-9	16-20	14-18

### A+ Remote Support Technician 220-603

Cost: \$1,275

July	Aug	Sep	Oct	Nov	Dec
6-8	3-5	28-30	19-21	23-25	14-16

### A+ Depot Technician 220-604

Cost: \$850

July	Aug	Sep	Oct	Nov	Dec
1-2	20-21	3-4	1-2	4-6	17-18

**Network+ Certification** focuses on networking technology concepts and practices. The course includes instruction in network operating system basics, network topologies and strategies, the OSI Model, data transmission, network, transport and session layers, TCP/IP fundamentals, IP addressing, network security and network installation, maintenance and troubleshooting. **Cost: \$2,125 (5 days)**

July	Aug	Sep	Oct	Nov	Dec
6-10	3-7	8/30-9/4	5-9	2-6	11/30-12/4

**Server+ Certification** focuses on server hardware technologies, including how to install, configure, and upgrade server hardware; preventive maintenance, troubleshooting, and disaster-recovery techniques for servers. **Cost: \$2,125**

July	Aug	Sep	Oct	Nov	Dec
13-17	10-14	14-18	12-16	9-13	7-11

**i-Net+ Certification** is an entry-level certification program for technical knowledge of Internet, Intranet and Extranet topics. Students will learn about Internet basics, development, networking, internet security and business concepts. **Cost: \$2,125**

July	Aug	Sep	Oct	Nov	Dec
20-24	17-21	21-25	19-23	16-20	14-18

**IT Project+ Certification** is an industry-recognized credential acknowledging competency and professionalism in IT Project Management; including the necessary business knowledge, interpersonal skills, and project management processes required to successfully manage IT projects. **Cost: \$2,125**

July	Aug	Sep	Oct	Nov	Dec
20-24	3-7	8/30-9/4	26-30	2-6	7-11

**Linux+ Certification** focuses on the basic installation, operating and troubleshooting services for the Linux operating system and hardware on workstations and servers. **Cost: \$2,125**

July	Aug	Sep	Oct	Nov	Dec
13-17	17-21	21-25	12-16	16-20	11/30-12/4

**E-Biz+ Certification** is designed for individuals who work in an E-Business environment. Students will learn about E-Business models, planning, infrastructure, networking and security, and project implementation and management. **Cost: \$2,125**

July	Aug	Sep	Oct	Nov	Dec
27-31	24-28	28-10/2	26-30	9-13	7-11

**Security+ Certification** is targeted at professionals with at least two years of networking experience and knowledge of TCP/IP. Focusing on general security concepts, communications security, infrastructure security, basics of cryptography and operational/organizational security. **Cost: \$2,125**

July	Aug	Sep	Oct	Nov	Dec
6-10	10-14	14-18	5-9	2-6	14-18

# COMPUTER VISIONS' GENERAL POLICIES

Students may repeat any class taken at our facility on a space-available basis. Refresher students must bring the student manual from their original class.

Prior to the class date, the student and/or contact person will receive an email or phone call confirming attendance in the class. Please arrive 15 minutes prior to the start of class. A late arrival disrupts the class flow and interrupts the students' learning.

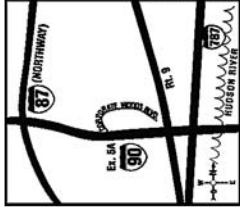
If you cannot attend a class for which you hold a reservation, please notify Computer Visions. You will receive a 100% refund if you cancel five or more business days in advance for applications classes and ten or more business days for technical classes (e.g. certification classes). Microsoft, CompTIA, Novell, and Lotus Certified classes are subject to a \$200 cancellation fee for cancellations/rescheduling received with less than ten business days' notice. A cancellation fee of the full amount of the class will be assessed for cancellations with fewer than five business days' notice.





16 Corporate Woods Blvd.  
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(Exit 5A off I-90)

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